

INCORPORATING STUDY ABROAD IN YOUR *Résumé*

Consider *Where* to Incorporate:



Education

IDENTIFY HOST
INSTITUTION/PROGRAM AND
RELEVANT COURSEWORK



Experience

IDENTIFY EXTRACURRICULARS - WORK
OR VOLUNTEER OPPORTUNITIES -
FROM THE PROGRAM



Skills

IDENTIFY THE HARD AND
SOFT SKILLS DEVELOPED
FROM THE EXPERIENCE



**PRO
TIP :**

Your experience can be highlighted in multiple sections and if you're considering an international career or an internationally-focused career, you may also wish to highlight study abroad in a separate "International Experiences" section

Consider *What* to Incorporate:

Questions to Ask Yourself:

- What am I trying to communicate to a potential employer about my study abroad program and how it relates to my overall studies and professional experience?
- What did I learn from my coursework abroad? What did I learn from my experiences beyond the classroom?
- What activities did I take part in while abroad that may offer relevant experience?
- What other accomplishments did I have on my program that are worth noting?
- What type of program did I attend? Exchange? Research-intensive? Language-immersion? Etc.
- What types of skills and experiences is this particular employer looking for?



**FUN
FACT :**

Only about 10% of U.S. students study abroad - that means this experience sets you apart from other applicants - don't forget to point out what makes you stand out!

Examples:

In the "Education" Section -

Danish Institute of Study
Neuroscience Study Abroad Program
Relevant Coursework: Psychopharmacology; Substances and the Brain, Neuroimaging of the Disordered Brain

Copenhagen, Denmark
Spring 20XX

VICTORIA UNIVERSITY WELLINGTON, School of Business
Global Bachelor's Program

Wellington, New Zealand
January 20XX-October 20XX

- Utilized resources in Wellington to secure a volunteer position taking people with disabilities sailing

GW Chile
Study Abroad Semester at Pontificia Universidad Catolica de Chile

Santiago, Chile
July 20XX - November 20XX

- Interned with "Good Neighbors Chile" supporting Chilean education system with curriculum development



**PRO
TIP :**

Consider a description of the program that highlights the most relevant components or information related to the position you're applying for or your most significant and relevant accomplishment from the experience

OSA IS HERE TO HELP!



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Examples:

In the "Experiences" Section -

Okinawa Shogaku Junior High School Okinawa, Japan
English Teaching Assistant Fall 20XX

- Taught 13 weekly English courses concentrated on the development and improvement of students' written and oral communication abilities
- Aided in the development and planning of a week-long ESL camp and served as one of the four camp counselors in overseeing the daily activities of fifty participants

Embrace Dignity Cape Town, South Africa
Woman's Rights Advocacy | Intern/Advocate January 20XX - June 20XX

- Created PowerPoints to be used in educational workshops about the current laws in South Africa regarding prostitution, violence against women and reproductive rights
- Helped draft a new legislation proposition to be presented to parliament for consideration
- Worked closely with public policy department, reviewing parliament resolutions in relation to the rights and protections of prostituted persons



PRO TIP :

Be sure to make use of powerful action verbs to describe your work and responsibilities and try not to be too repetitive with the use of a particular verb. Additionally, quantify and qualify points wherever possible! Limit to about 3 bullet points.



BRAINSTORM:

The "Experiences" section does not have to be exclusive to those who interned abroad. Think about other relevant extracurricular experiences you may have taken part in that could be worth highlighting here but make sure they're relevant to the role you're applying to! (Ex. Research, volunteer, leadership, community service)

In the "Skills" Section -

Studying Abroad is an opportunity for endless skill development, what skills do you feel you've gained?

Foreign Language Proficiency	Critical Thinking	Time management	Empathy
Interpersonal Communication	Conflict De-escalation	Ability to work well under pressure	Networking
Intercultural Competencies	Independence	Teamwork	Leadership
Adaptability/Flexibility	Self-awareness	Navigating ambiguity	Organization
Patience	Open-mindedness	Confidence	Research
Problem Solving	Initiative	Perseverance	Technology



PRO TIP :

Did you receive an award or scholarship for your study abroad experience, such as the Benjamin A. Gilman Scholarship or Critical Language Scholarship? Consider highlighting these too, either as part of the description of your program in "Education", or in their own "Awards" section!

